

Inclusion & Diversity Policy

The Guildford Table Tennis Association (GTTA) in all its activities, is fully committed to the principles of equality of opportunity in table tennis, and to ensuring that its employees, members and all other individuals working or volunteering for Association, and participating in or watching the Association's activities are treated fairly and are able to conduct their activities free from discrimination, harassment or intimidation.

- The GTTA in all its activities will not discriminate, or in any way treat anyone less favourably against on the grounds of age, gender, disability, race, parental or marital status, pregnancy, religion or belief or sexual orientation.
- The GTTA will not tolerate harassment, bullying, abuse or victimisation of individuals.
- The GTTA will endeavour to create access and opportunities for all those individuals who wish to participate, and are lawfully eligible to participate, in its activities.
- The GTTA will ensure that it complies with the requirements of the Equality Act 2010 and shall take all reasonable steps to ensure that its employees, members and volunteers adhere to these requirements and this policy.
- This policy is fully supported by the GTTA's officers and management committee who are responsible for the implementation of this policy.

The GTTA is committed to the investigation of any claims when brought to its attention, of discrimination, harassment, bullying, abuse or victimisation of an individual, and reserves the right to impose such sanction as it considers appropriate and proportionate, where such is found to be the case.

- In the event that any employee, member, volunteer, participant or spectator feels that he has suffered discrimination, harassment, bullying, abuse or victimisation, they should report the matter in writing to the management committee of the GTTA.
- Any such report should include: details of what occurred; when and where the occurrence took place; any witness details and copies of any witness statements.
- If the accused individual is an employee, the management committee will regard the issue as a disciplinary issue and will follow the GTTA employment disciplinary procedure.
- If the accused individual is a non-employee, the management committee:
 - may decide (at its sole discretion) to uphold or dismiss the complaint without holding a hearing;
 - may (at its sole discretion) hold a hearing at which both parties will be entitled to attend and present their case;
 - will have the power to impose any one or more of the following sanctions on any person found to be in breach of any policy: (a) warn as to future conduct; (b) suspend from membership; (c) remove from membership; (d) exclude a non-member from the facility, either temporarily or permanently; and (e) turn down a non-member's current and/or future membership application; and
 - will provide both parties with written reasons for its decision.
- A party may appeal a decision of the management committee in writing to the relevant Table Tennis Board within 3 months of the GTTA's decision being notified to that party.
- If the nature of the complaint is with regard to the management committee of the GTTA, the complainant may report the complaint directly to the relevant Table Tennis Board.

This policy will be reviewed periodically by the GTTA in consultation with Table Tennis England.

